



IT & NOC DEPARTMENT

MICROSOFT 365 INSTALLATION GUIDE

For any queries,

Please visit [IT & NOC department](#) or mail us at
it.noc@heraldcollege.edu.np



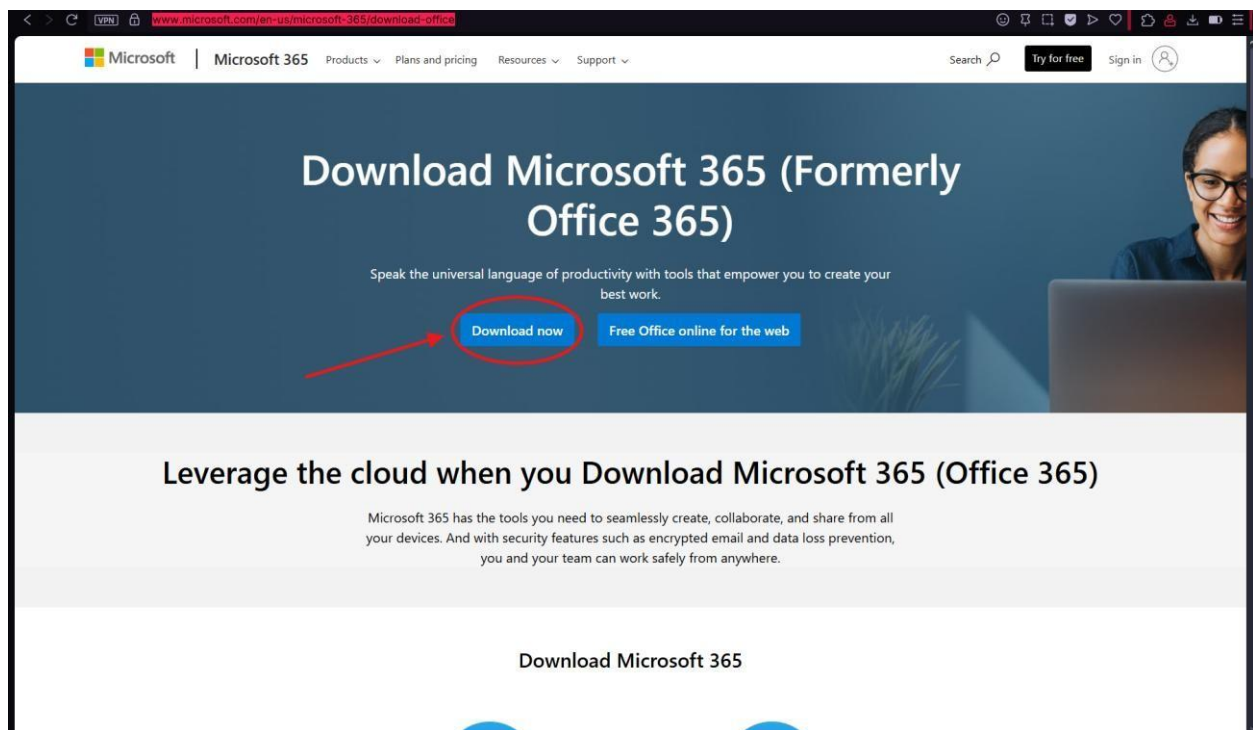
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Microsoft 365 download and activation in Windows

1. Go to this website (<https://www.microsoft.com/en-us/microsoft-365/download-office>) and click on download. (note: if older version of office is installed then it needs to be uninstalled before starting new installation)





2. If you have windows, then choose windows if mac then choose mac.

Download Microsoft 365

[Download for Windows >](#)

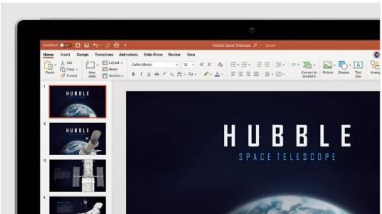
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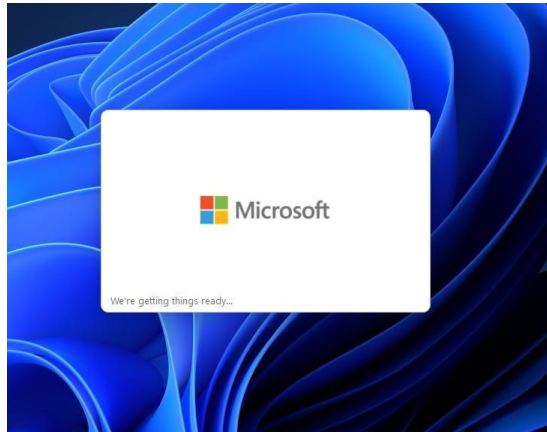
Excel
Easily add formulas, reorder columns, and resize spreadsheet tables on your mobile device or tablet.
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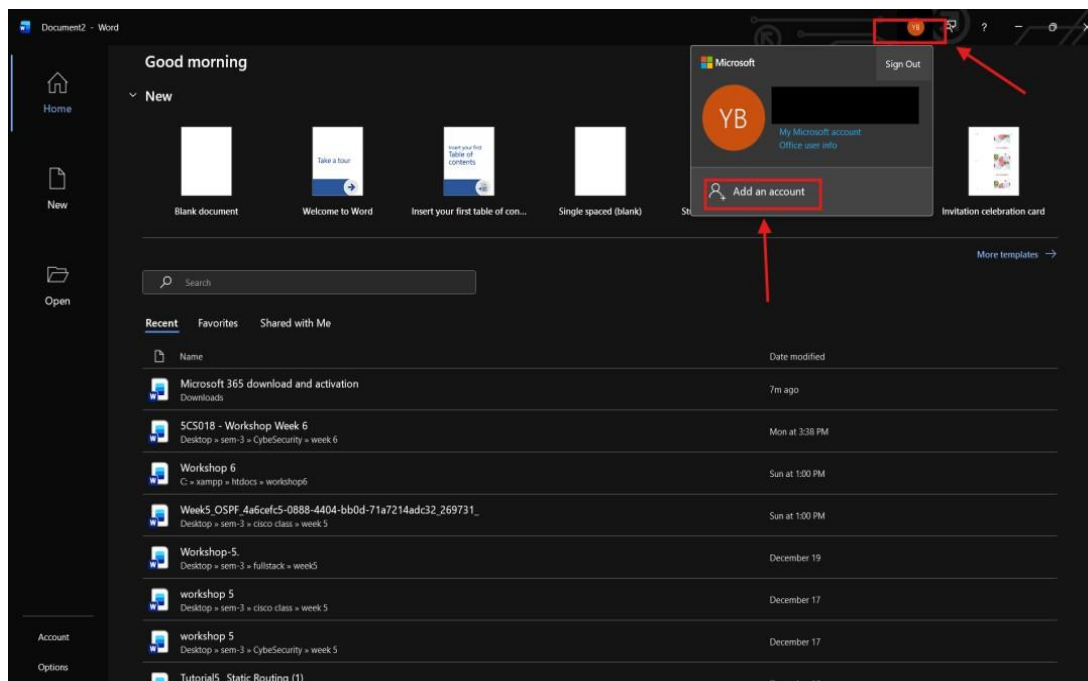
PowerPoint
Edit slides on the go and add animations, transitions, charts, or speaker notes right on your device.
[Learn more >](#)

3. After the download is complete, open the file. It will start to download the office setup

 OfficeSetup	12/26/2025 8:54 AM	Application	7,384 KB
▼ Last week			

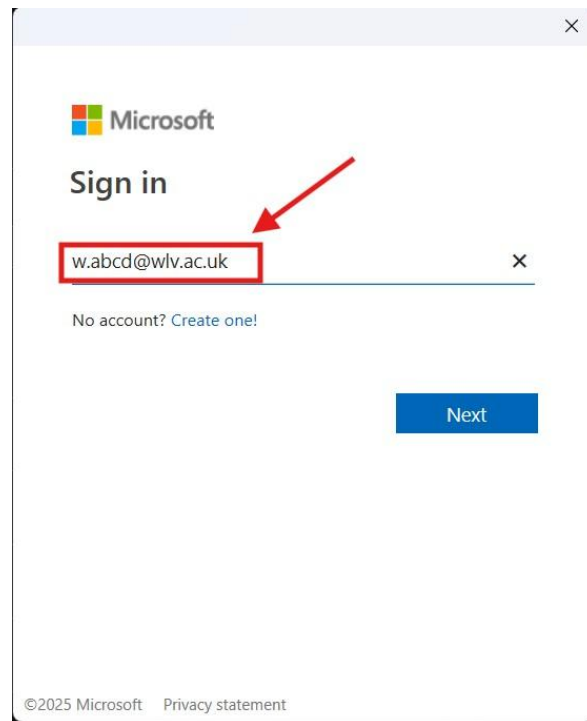


4. After the download is complete open word, after that go to the account section and choose add account.





5. Login with the Uni ID not Herald mail!!!, after that you're good to go.



[PS: If the university sign in method doesn't work/password forgotten, follow below given steps to crack MS Office 365]



How to crack word!!!

1. First go to this webpage: (<https://massgrave.dev>) then copy the shown link.

The screenshot shows the MAS website interface. The main content area is titled "Method 1 - PowerShell" and contains the following steps:

1. **Open PowerShell**
Click the **Start Menu**, type **PowerShell**, then open it.
2. **Copy and paste the code below, then press enter.**
 - For Windows 8, 10, 11:
`irm https://get.activated.win | iex`

Below the code, there is a note: "If the above is blocked (by ISP/DNS), try this (needs updated Windows 10 or 11):"
`iex (curl.exe -s --doh-url https://1.1.1.1/dns-query https://get.activated.win | Out-String)`

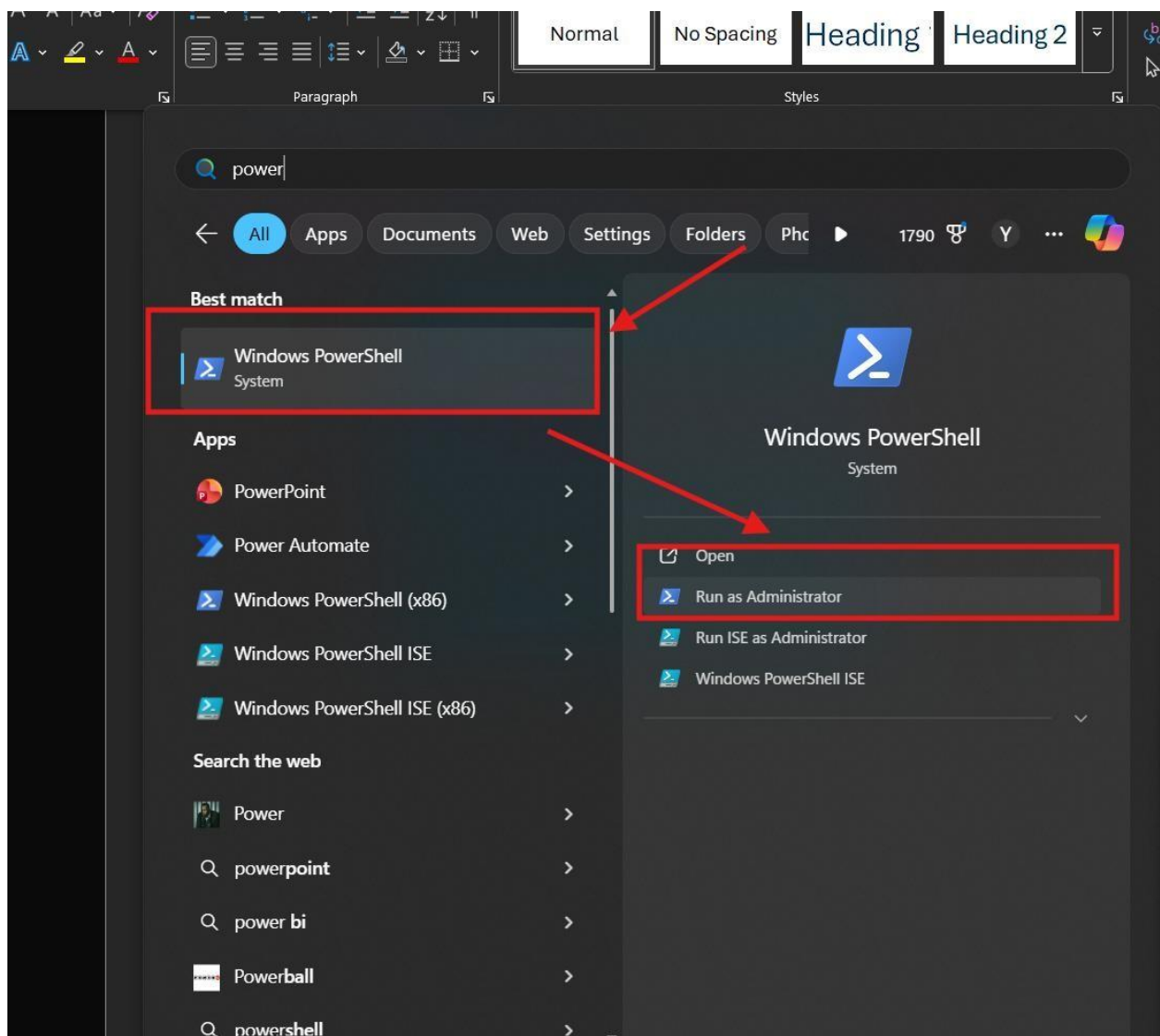
3. The activation menu will appear. **Choose the green-highlighted options** to activate Windows or Office.
4. **Done!**

Below this, "Method 2 - Traditional (Windows Vista and later)" is partially visible, with steps for downloading and running a script.

The website has a dark theme with a sidebar on the left containing links like "Activate Windows / Office", "Download Windows / Office", "FAQ", "Troubleshoot", "Docs", "Manual Activation", "Guides", "Archive", "Unsupported Products Activation", "News", "MAS Changelog", "Our Non-Piracy Site", "Contribute", "Credits", and "Contact Us". The top navigation bar includes "MAS", "Home", "Download Windows / Office", "FAQ", "Troubleshoot", "More", "Blog", "Contact Us", and social media icons.



2. Open power shell as administrator in your PC and then paste the link you copied from the webpage.





Need help? Check our homepage: <https://massgrave.dev>

```
PS C:\WINDOWS\system32> irm https://get.activated.win | iex
```

3. After that another window show pop up and, in the window, choose the second option (Note: the first option is to activate windows)

A screenshot of a Windows command prompt window titled "Administrator: Microsoft Activation Scripts 3.9". The window has a dark background with white and green text. It displays a menu of activation methods and options. The menu is divided into sections by horizontal lines. The first section is titled "Activation Methods:" and lists four options: [1] HWID (green), [2] Ohook (green), [3] TSforge, and [4] Online KMS, each with a corresponding description. The second section lists three options: [5] Check Activation Status, [6] Change Windows Edition, and [7] Change Office Edition. The third section lists four options: [8] Troubleshoot, [E] Extras, [H] Help, and [0] Exit. At the bottom, a green prompt asks the user to "Choose a menu option using your keyboard [1,2,3...E,H,0] :".

```
Administrator: Microsoft Activation Scripts 3.9

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Activation Methods:

[1] HWID                - Windows
[2] Ohook               - Office
[3] TSforge             - Windows / Office / ESU
[4] Online KMS          - Windows / Office

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[5] Check Activation Status
[6] Change Windows Edition
[7] Change Office Edition

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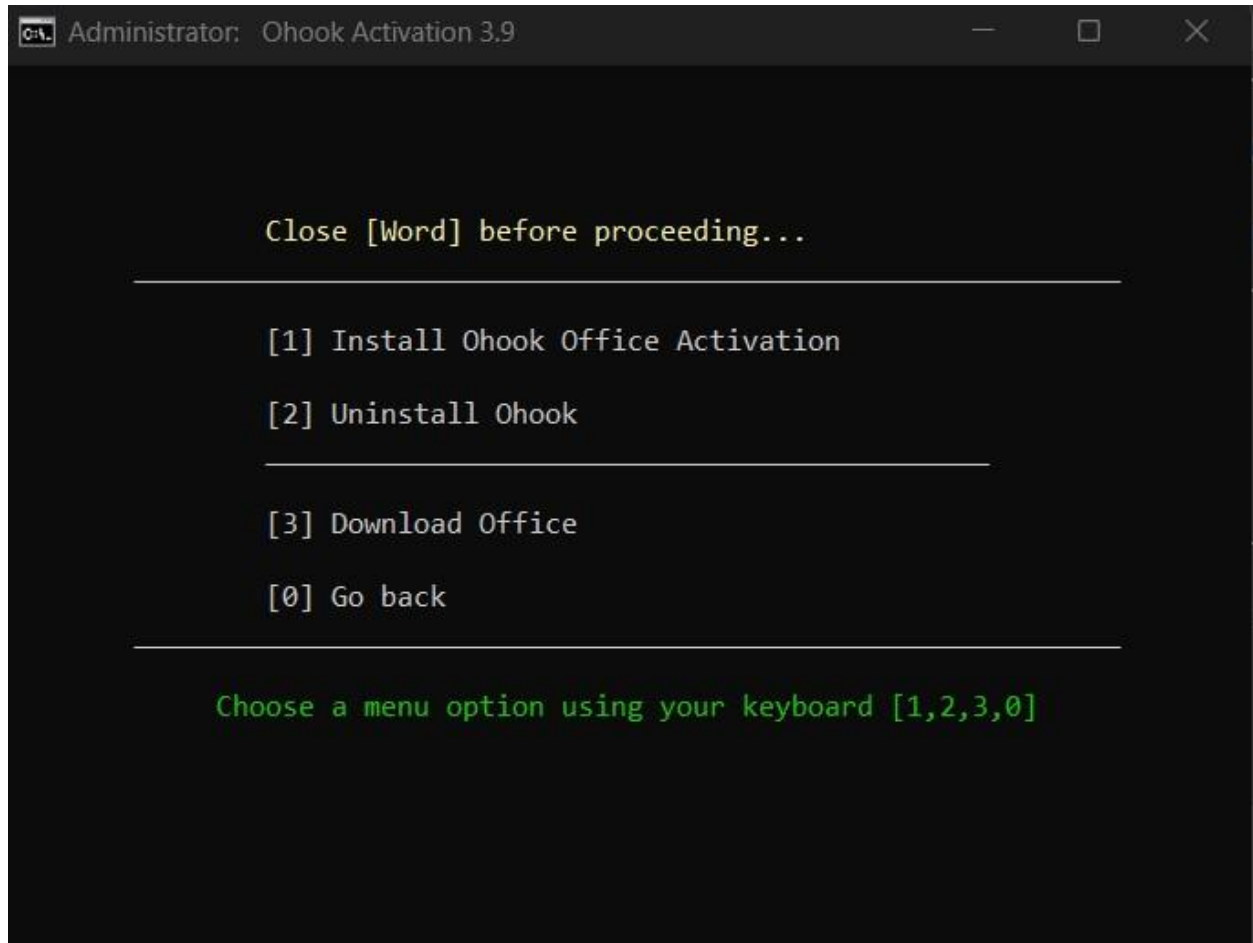
[8] Troubleshoot
[E] Extras
[H] Help
[0] Exit

-----

Choose a menu option using your keyboard [1,2,3...E,H,0] :
```



4. After you choose the second option another window should pop up choose option 1, and after that the activation should start.





5. After the activation is completed this should pop up and you are good to use your office setup.

```
Administrator: Ohook Activation 3.9

Checking OS Info [Windows 11 Home Single Language | 26200.7462 | AMD64]
Initiating Diagnostic Tests...
Checking WPA Registry Count [116]

Activating Office... [C2R | 16.0.19426.20218 | Production::CC | x64]
Installing Generic Product Key [3NMDC-G7C3W-68RGP-CB4MH-4CXCH] [0365HomePremRetail] [SubTest1] [Successful]

Symlinking System's sppc.dll ["C:\Program Files\Microsoft Office\root\vfs\System\sppcs.dll"] [Successful]
Extracting Custom sppc64.dll to ["C:\Program Files\Microsoft Office\root\vfs\System\sppc.dll"] [Successful]
Modifying Hash of Custom sppcs.dll [Successful]
Clearing Office license Blocks [Successfully cleared from all 1 user accounts]
Adding Registry to Skip License Check [Successfully added to all 1 & future new user accounts]

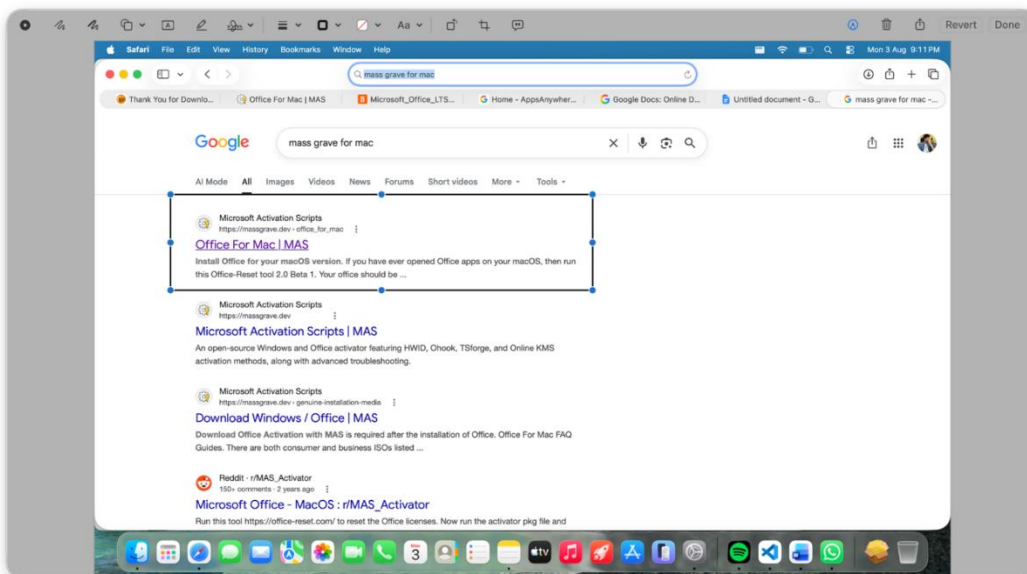
Office is permanently activated.
Office apps such as Word, Excel are activated, use them directly. Ignore 'Buy' button in Office dashboard app.
Help: https://massgrave.dev/troubleshoot

Press any key to Go back...
```



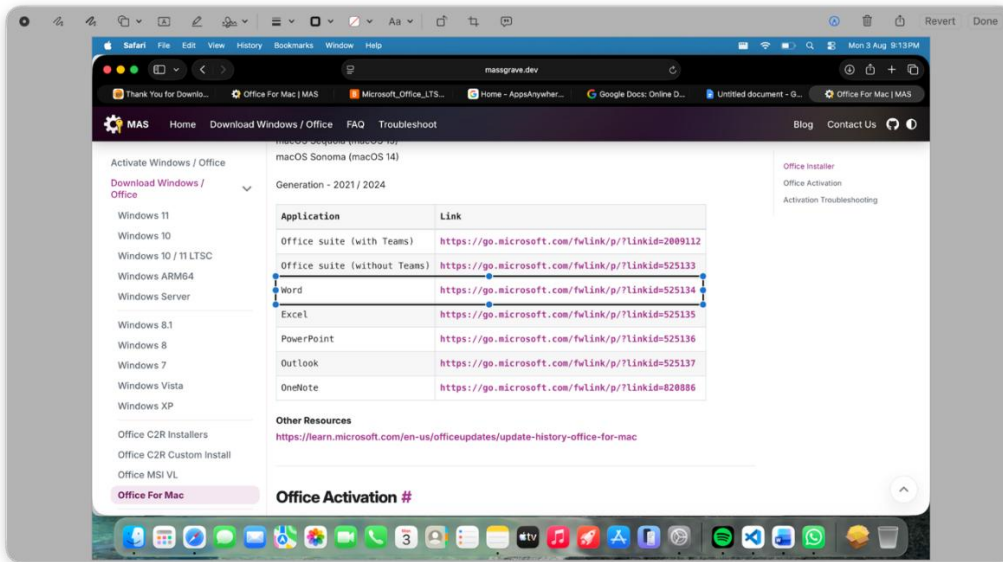
Microsoft 365 download and activation in Mac

1. Go to this website (https://massgrave.dev/office_for_mac) and click on download. Select the first one

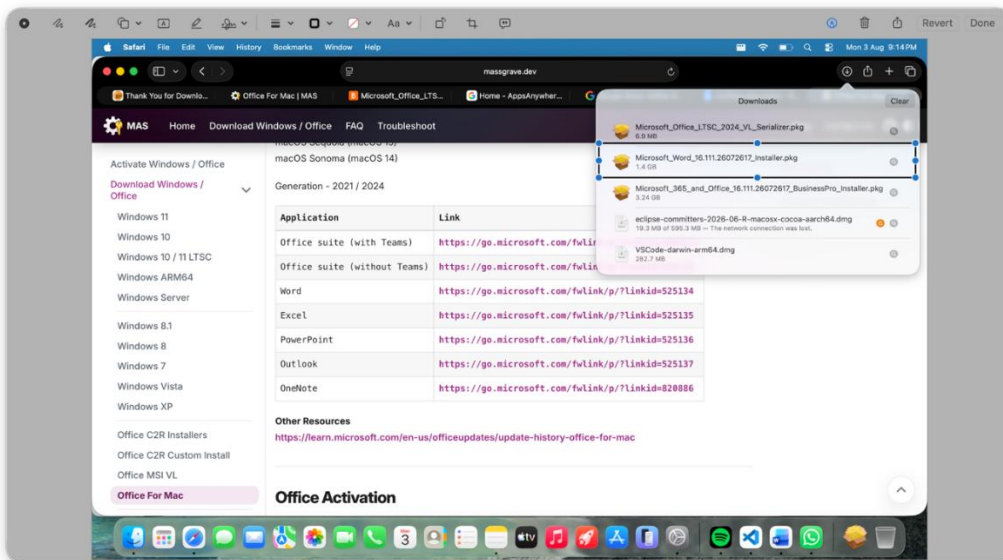




2. After this click on the word link for the download



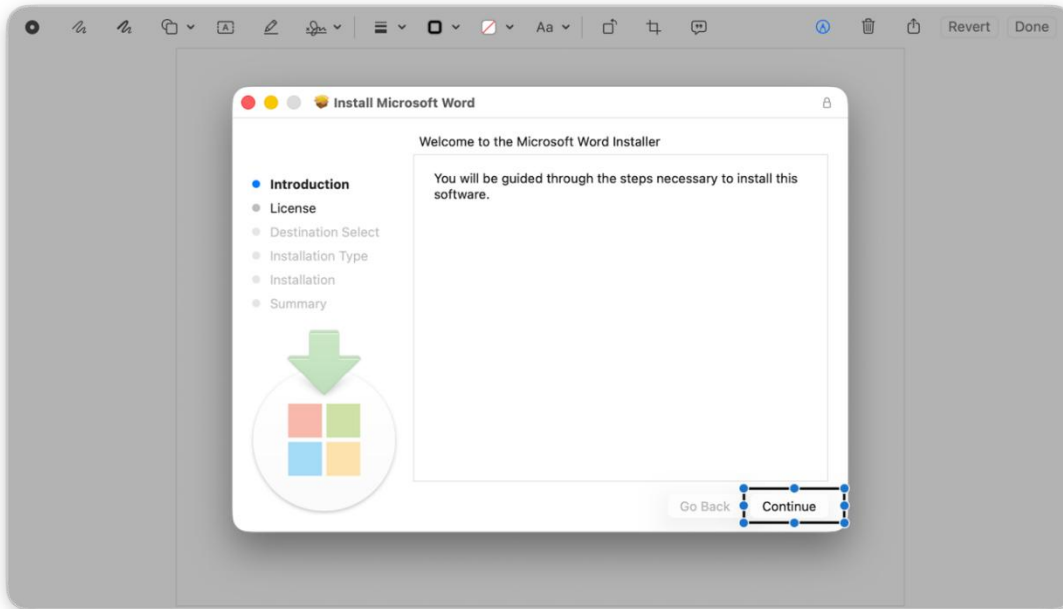
3. And after that you will see Microsoft word in download folder.



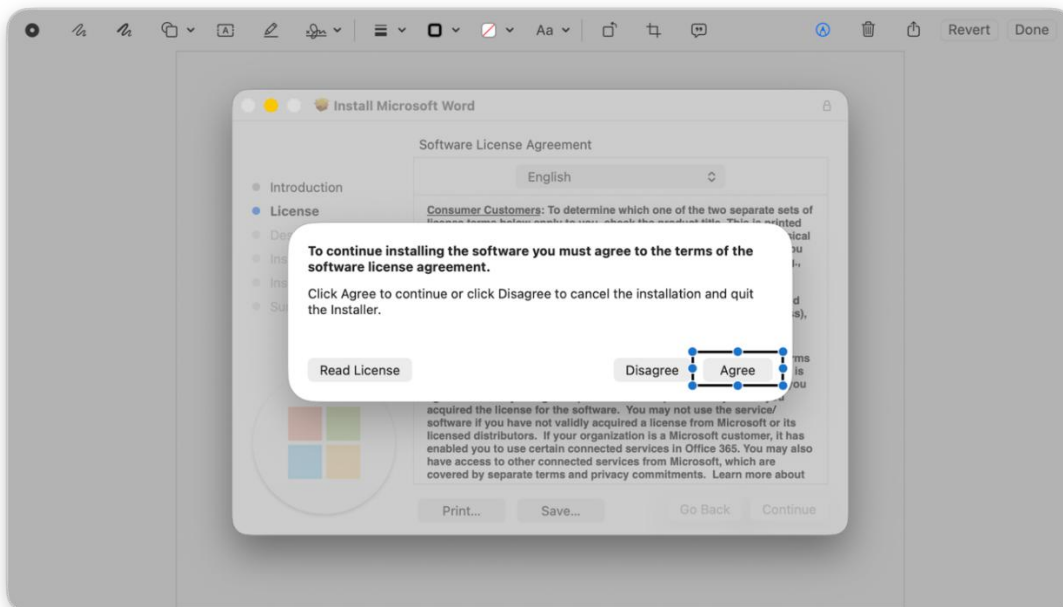
4. Click on that.



5. Then you can see the image like this, Click on continue all the time until and unless it's not finished.

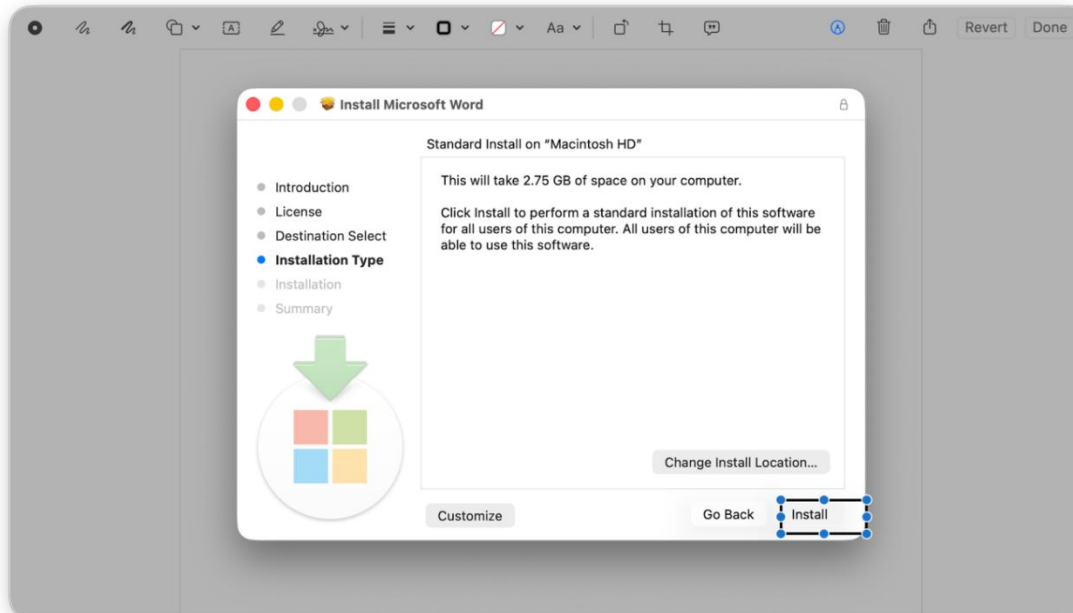
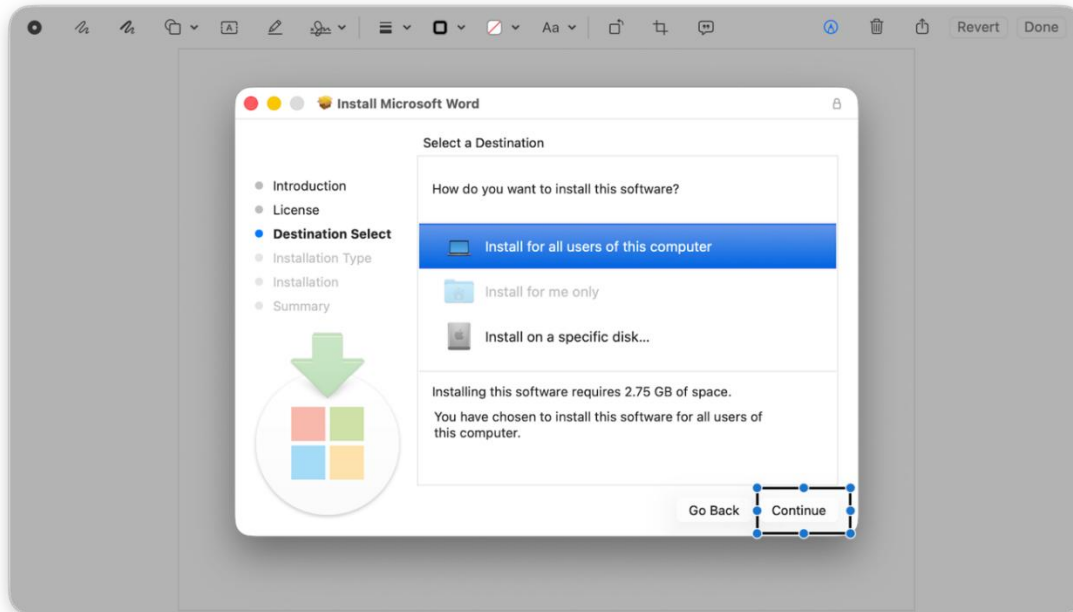


6. Then click on Agree.



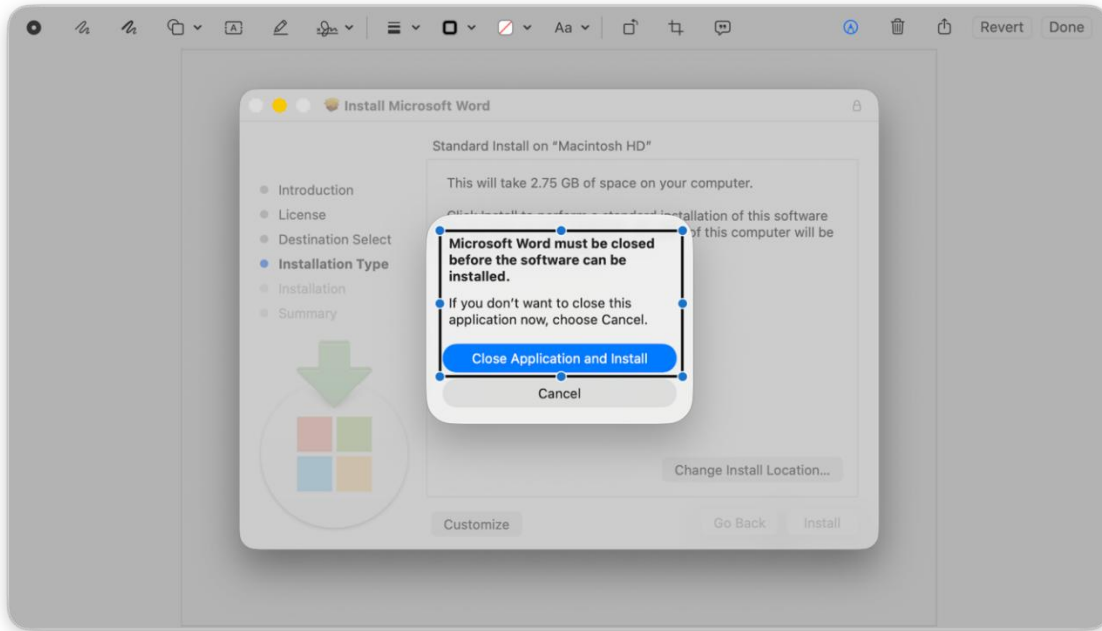


7. Here you have to click ON continue and then install

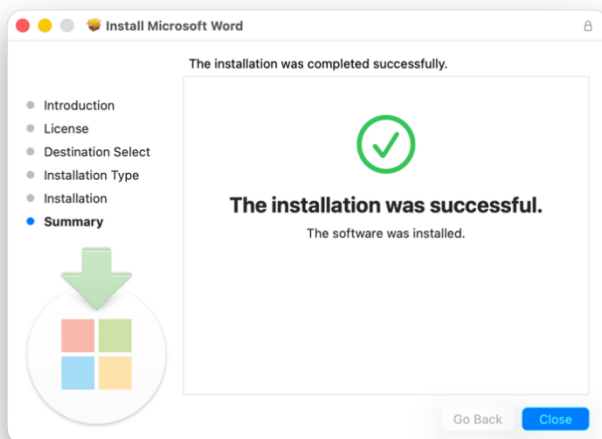




8. Here if you have already old version of word open then you need to close that application first.

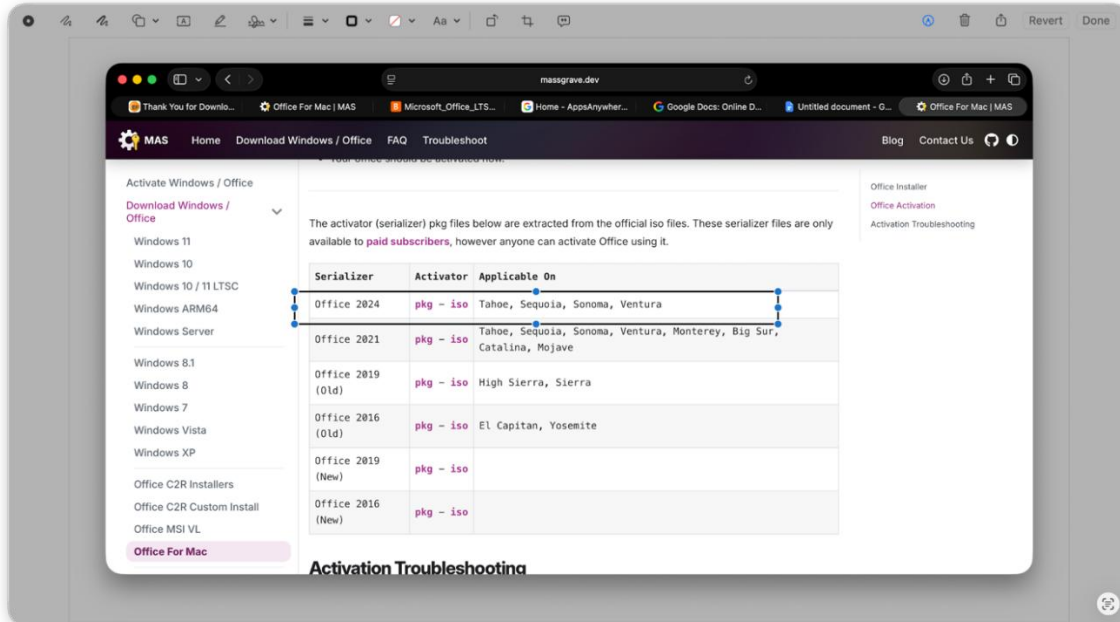


9. After all this you will see this installation successful then close.

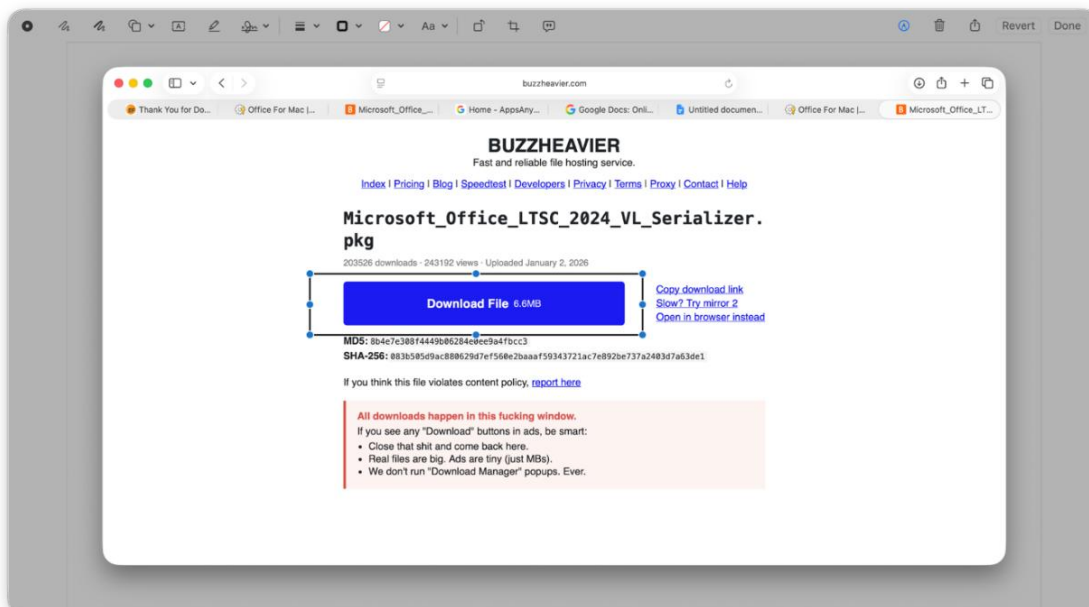




10. After this again you have to go to the same browser where we have installed the word, after when you scroll down you will see like this.

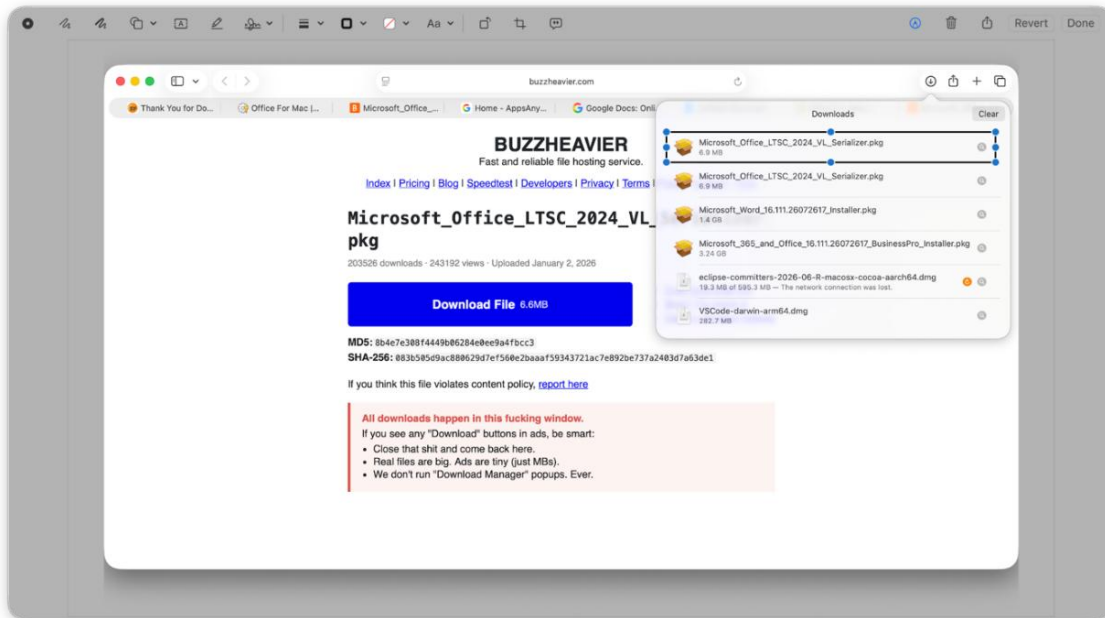


11. select the download file and it will start to download like the previous one.

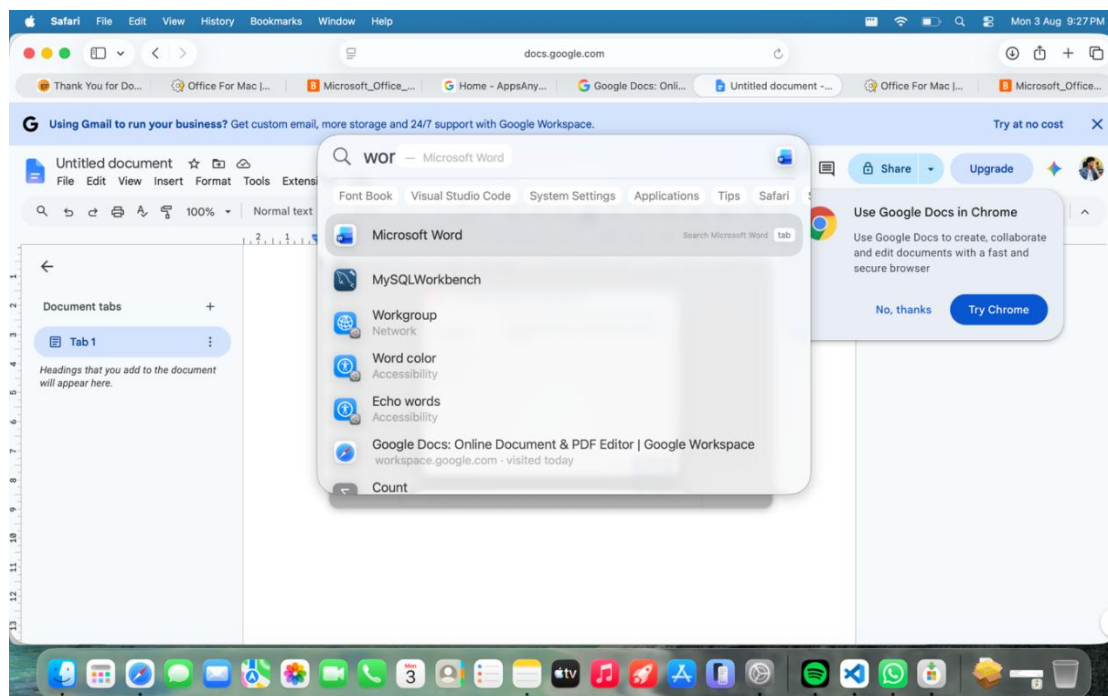


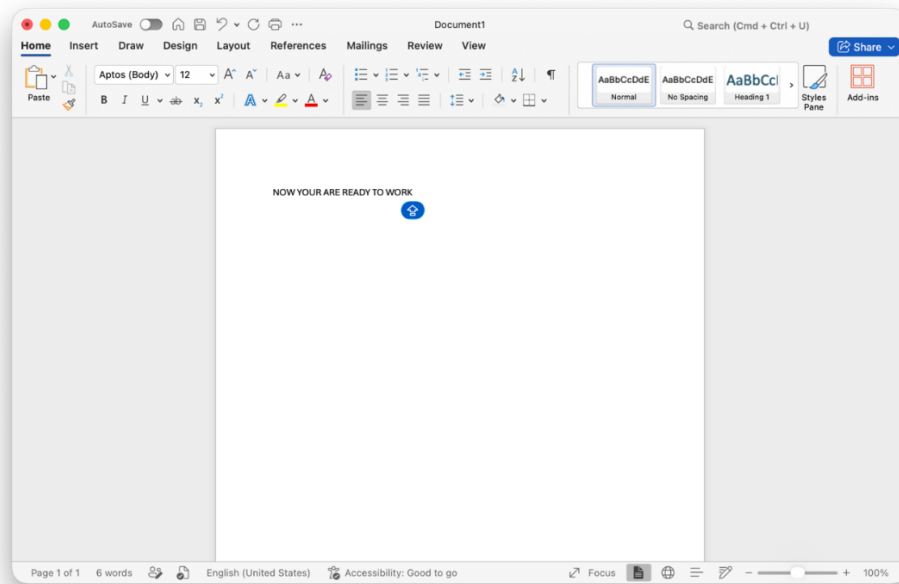


12. Here you will see like this.



13. Then after direct search for the word like this and you are ready to go.





If you encounter any difficulties, please contact the **IT & NOC DEPARTMENT** for assistance.